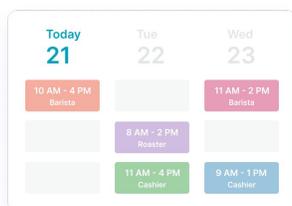




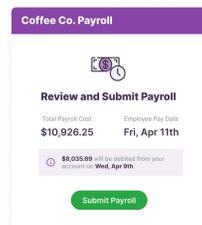
Do less work.

Homebase helps small businesses manage employee scheduling, time clocks, payroll, communication, and more—all in one place.



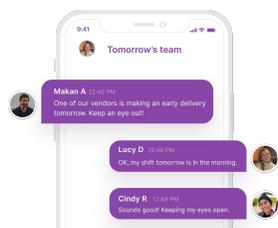
Time clocks & scheduling

Build schedules in minutes and instantly share with your team. Turn Clover, computers, smartphones or tablets into a time clock to make payroll prep a breeze.



Payroll

Instantly turn your timesheets into hours and wages for payroll. Homebase then handles the calculations, payments, and tax filings for you.



Communication

Get your team aligned with our built-in messenger, real-time alerts, and helpful reminders. Easily share information and track performance.



HR

Post jobs, track applicants, and manage new hire paperwork. Organize your roster, employee documents, time-off requests, and more all in one place.

100k+ businesses love Homebase.

Yours will too.

 <p>4.6 of 5 star rating on Capterra</p>	 <p>4.8 of 5 star rating on Apple App Store</p>	 <p>Top Rated Time Clock Software by The Motley Fool's Blueprint</p>	 <p>Best Overall Employee Scheduling Software of 2020</p>
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RATINGS AS OF JULY 18, 2021

For the small and mighty.

Homebase serves local food and beverage, retail, healthcare, beauty, repair, cleaning, and many other service businesses.



“ Before Homebase, we were printing out timesheets and manually calculating the hours. To keep up with the times, we have switched to Homebase, and it has made our lives so much more efficient!

ANTIQUE TACO Ashley Ortiz
Owner



Everything you need to manage your team, from their first day to last.



GROW YOUR TEAM

Hiring: Post to top job boards and manage applicants all in one place.

Onboarding: Send a welcome packet for new hires to self-onboard and e-sign their forms.



GET TO WORK

Scheduling: Build schedules in minutes and instantly share them with your team.

Time tracking: Turn (almost) any device into a time clock to make payroll prep a breeze.

Team communication: Get your team in sync with messaging, real-time alerts, and more.

Remote & field work: GPS time clocks, built-in messaging, and more for teams at job sites.

Labor cost controls: Track costs, build forecasts, and prevent labor leakage.



PAY YOUR TEAM

Payroll: Process payroll in Homebase. We'll handle payments, taxes, and filings for you.

Pay advances: Homebase gives your team early access to pay with no liability to you.



TAKE CARE OF YOUR TEAM

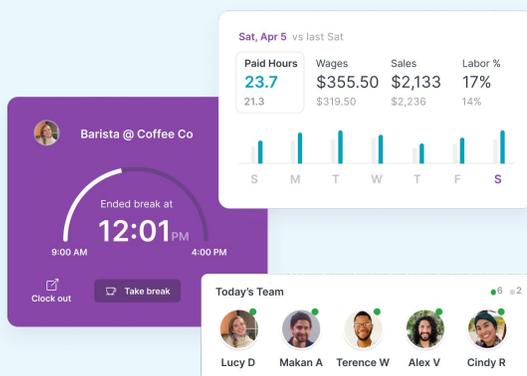
Team roster & paperwork: Organize all your employee information in one place.

Time off: Manage availability, process time-off requests, and track paid-time-off policies.

Employee happiness: Perks and tools to help your team be happy and successful.

Health & safety: Screen for symptoms before shifts to help keep everyone safe.

HR & compliance: Get help from certified HR advisors and expert resources.



What makes Homebase different

HR that's not HR.

Ditch the paperwork. Onboard employees, manage performance, set up policies to work for you.

Real help from real people.

We're available via phone, email, or chat. Or talk live with one of our expert HR advisors to answer your toughest HR questions.

Any device. Anywhere.

On computers, smartphones, tablets, and Clover POS, Homebase works (almost) everywhere you do.

Integrated with your tools.

Use Homebase to run payroll or sync hours to other top payroll providers. Connect to Clover to track labor and sales together.

Get more done with Homebase.

*Best choice.
\$200 value!*

Receive 2 weeks FREE of the All-In-One Plan when you activate your account!

BASIC

Track hours and manage schedules.

Free
for 1 location
Unlimited employees

ESSENTIALS

Improve team communication.

\$19.95/mo
per location

PLUS

Get control of labor costs and operations.

\$49.95/mo
per location

ALL-IN-ONE

Your team, work, and HR all in one place.

\$99.95/mo
per location

	BASIC	ESSENTIALS	PLUS	ALL-IN-ONE
Time tracking	✓	✓	✓	✓
Scheduling & availability	✓	✓	✓	✓
Messaging & mobile app	✓	✓	✓	✓
Employee happiness	✓	✓	✓	✓
Hiring: job posts & applicant tracking	✓	✓	✓	✓
Employee roster	✓	✓	✓	✓
Team communication & management		✓	✓	✓
Performance tracking		✓	✓	✓
Remote and field work		✓	✓	✓
Labor cost controls & budgeting			✓	✓
Time-off controls & PTO tracking			✓	✓
Permissions & departments			✓	✓
New hire onboarding				✓
Employee paperwork & documents				✓
HR Pro advisors & compliance				✓
API access				✓

Add payroll to any plan.

\$35/mo base + \$5/mo per employee

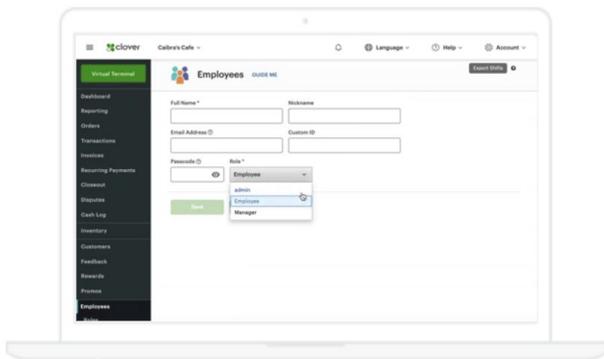
homebase

415-951-3830 | www.joinhomebase.com



Getting started with Clover and Homebase

The Homebase and Clover integration allows you to unlock powerful labor management tools and reports to give you greater insights into your business. Once connected you will be able to sync locations, employees and net sales.

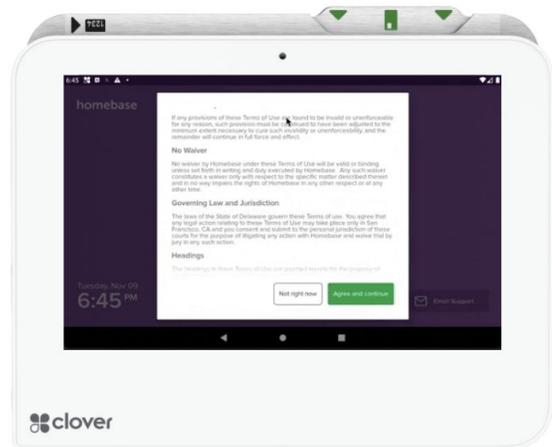


Homebase Time Clock is pre-installed on your Clover device

- 1 To create your Homebase account, you will need to open the Time Clock app
- 2 Before opening the app, we recommended adding all your employees to the Employees' app so they sync to Homebase

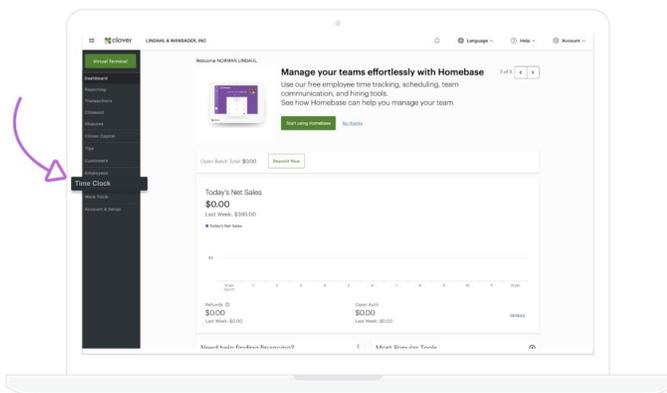
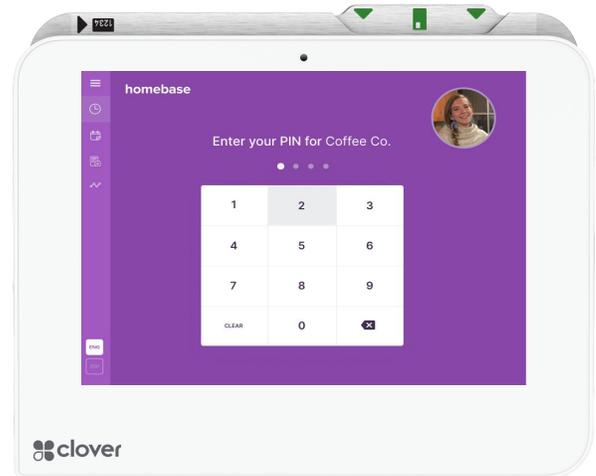
Accept the terms & conditions

- 1 Once the Time Clock is opened it will require a manager or admin PIN to accept the terms & conditions
- 2 Select to accept and continue through the account setup and creation
- 3 There will be an option at the end to set up a password this should only be done by the account admin.



Clock employees in and out

- 1 Once the setup is complete the time clock screen will appear
- 2 Employees can begin clocking in and out immediately
- 3 They will use the same PIN that is assigned to them in Clover



Complete account setup

- 1 We recommend logging onto the web to complete account set up and to create your first schedule
- 2 You can access your account by logging onto joinhomebase.com or selecting Time Clock in your Clover dashboard
- 3 Login using the Clover admin email and password created, if you do not have these check your email for further instructions

Sales - Labor Reporting and Forecasting

- 1 You can use your Clover sales multiple ways throughout the account
- 2 Select the **Reports** tab, to view various reporting on labor and sales projections
- 3 Homebase will also use your previous 2 weeks of sales to make projections on your schedule

NOTE: Access to these features vary by plan. Visit joinhomebase.com for more information on plans and pricing

